

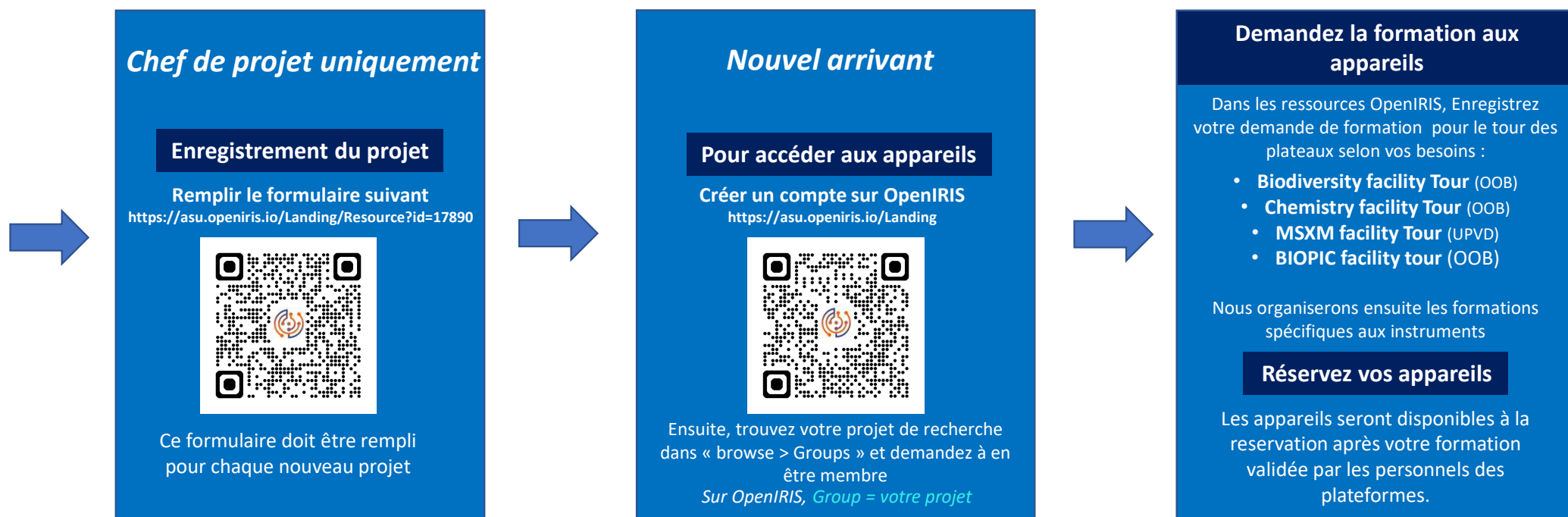


# asu.openiris.io

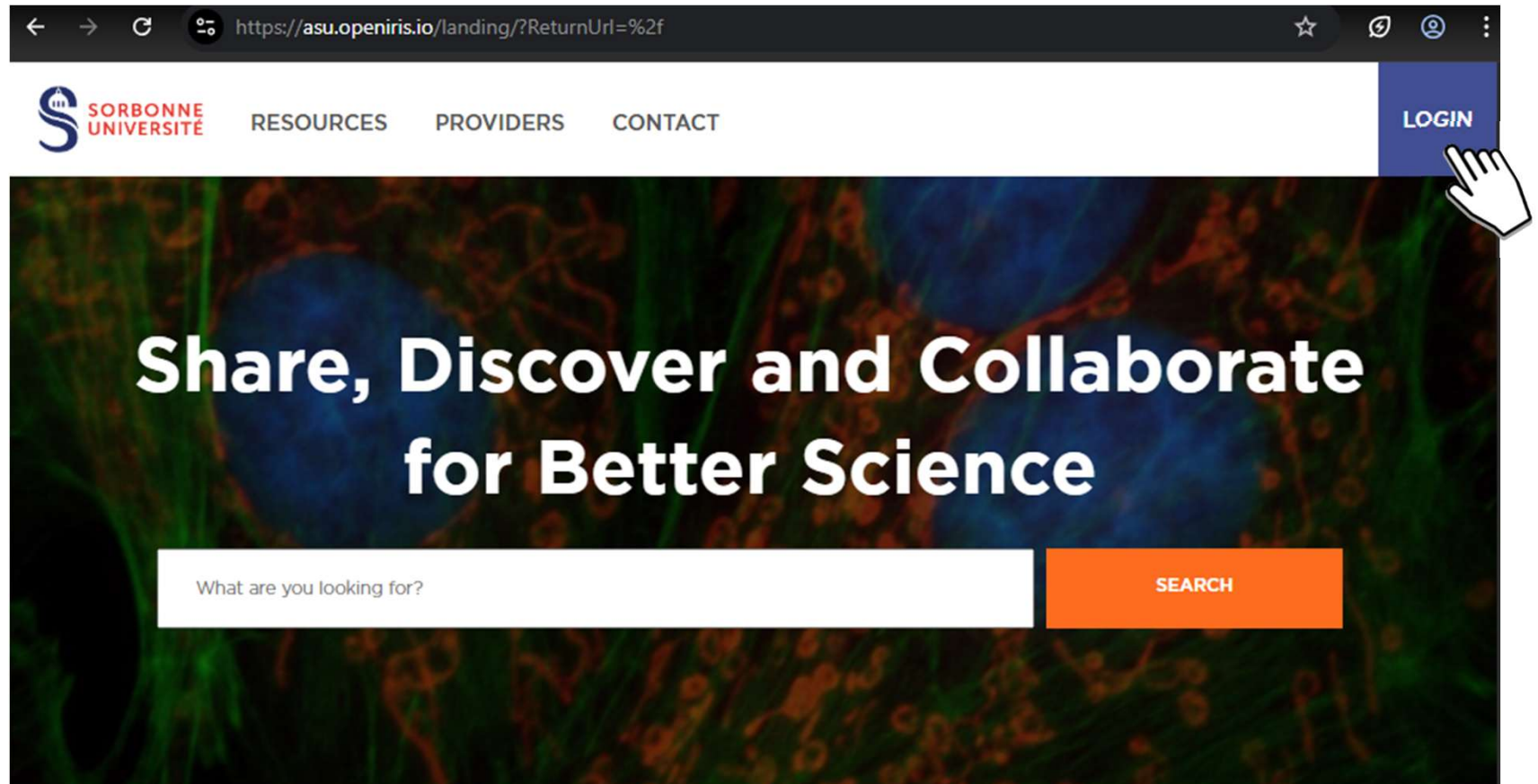
- 1- Procédure d'accès aux plateformes
- 2- Création d'un compte Openiris
- 3- Guide d'utilisation

# 1. Accès plateforme

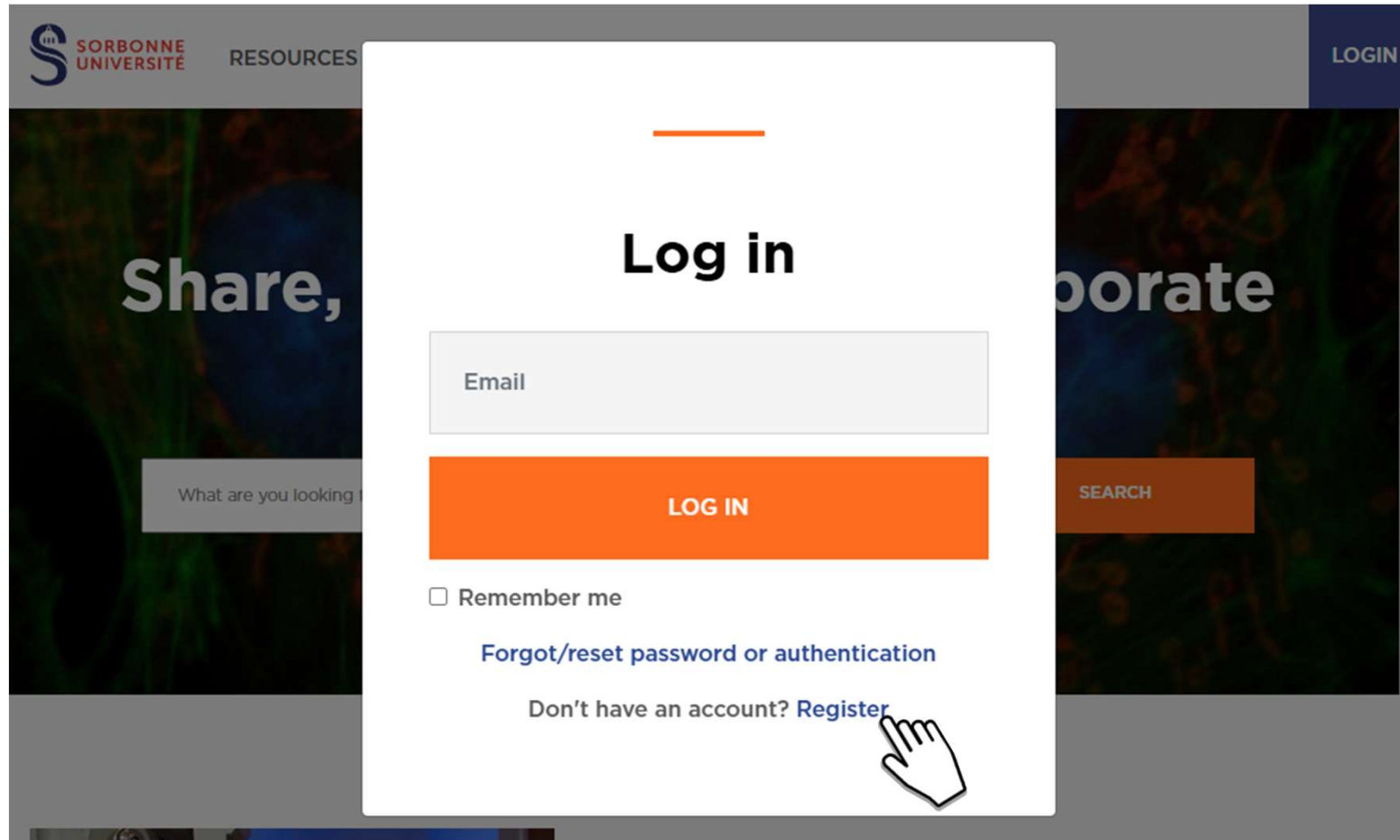
**IMPORTANT:** Avant de pouvoir accéder à la plateforme, les utilisateurs doivent avoir suivi la formation Santé et Sécurité dispensée par le responsable Hygiène et Sécurité de leur unité de recherche.



## 2. Comment créer votre compte OpenIRIS ?



## 2. Comment créer votre compte OpenIRIS ?



**Log in**

Email

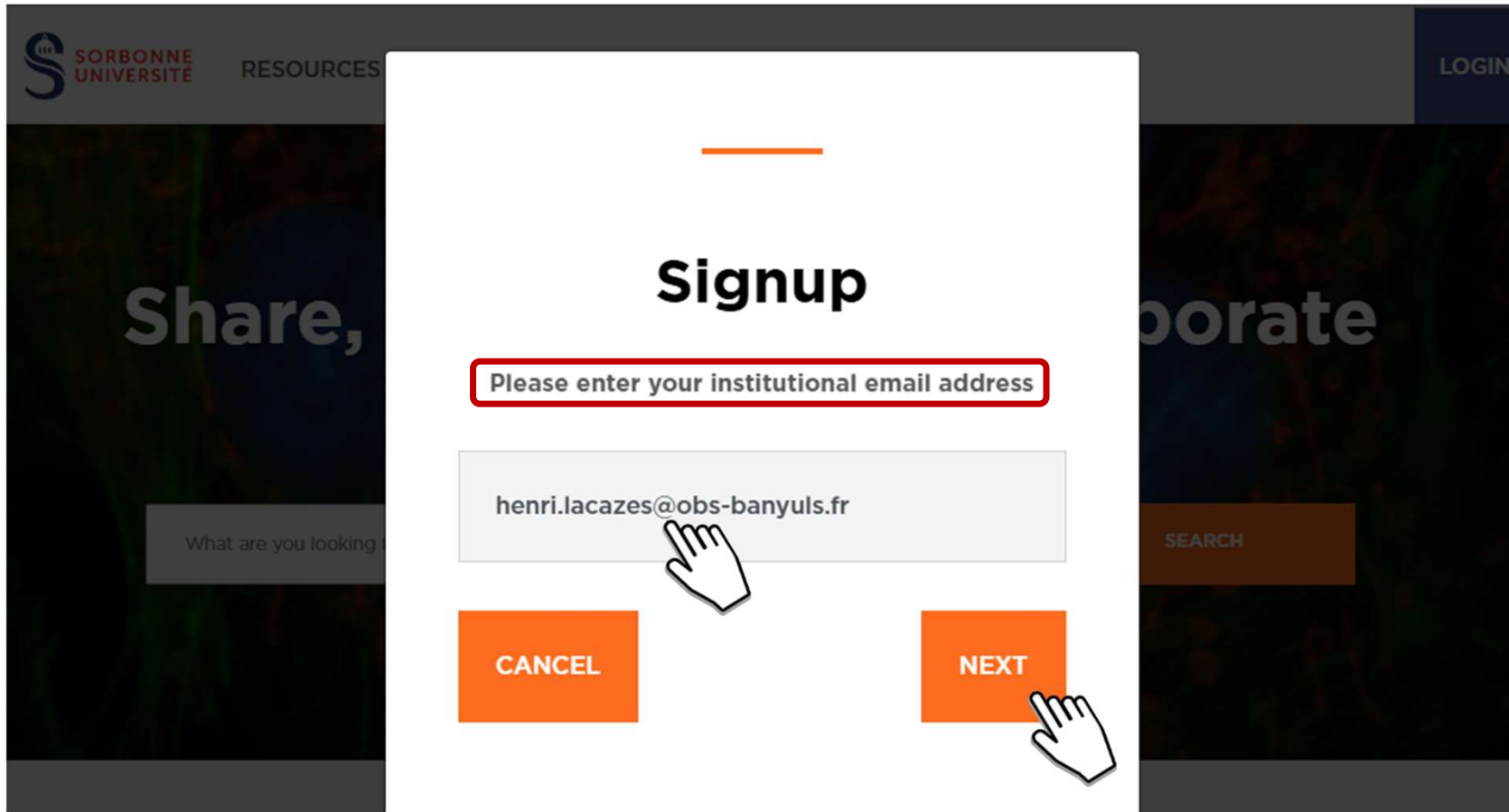
**LOG IN**

☐ Remember me

[Forgot/reset password or authentication](#)

Don't have an account? [Register](#)

## 2. Comment créer votre compte OpenIRIS ?



The screenshot shows the OpenIRIS Signup page. At the top left is the Sorbonne Université logo and the word "RESOURCES". At the top right is a "LOGIN" button. The main heading is "Signup". Below it, a red-bordered box contains the text "Please enter your institutional email address". A text input field below this contains the email "henri.lacazes@obs-banyuls.fr", with a hand cursor pointing at it. At the bottom are two orange buttons: "CANCEL" on the left and "NEXT" on the right, with a hand cursor pointing at the "NEXT" button. The background features a dark image with the word "Share," on the left and "Cooperate" on the right. A search bar with the placeholder "What are you looking" and a "SEARCH" button is also visible.

SORBONNE UNIVERSITÉ RESOURCES

LOGIN

# Signup

Please enter your institutional email address

henri.lacazes@obs-banyuls.fr

CANCEL NEXT

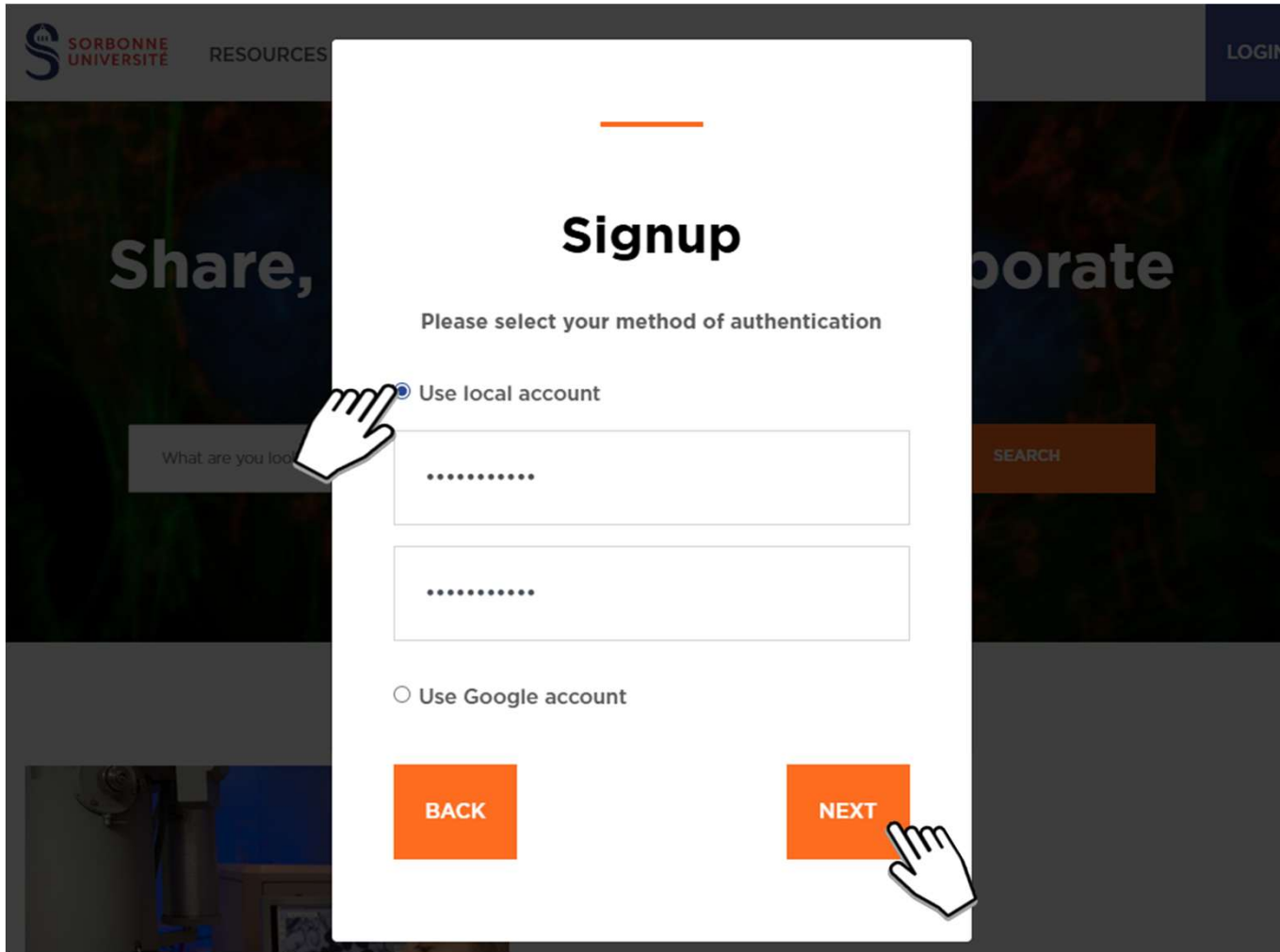
Share, Cooperate

What are you looking

SEARCH



## 2. Comment créer votre compte OpenIRIS ?



The screenshot shows the OpenIRIS Signup page. At the top left is the Sorbonne Université logo and the word 'RESOURCES'. At the top right is a 'LOGIN' button. The main heading is 'Signup'. Below it, the text 'Please select your method of authentication' is displayed. There are two radio button options: 'Use local account' (which is selected, indicated by a blue dot and a hand cursor) and 'Use Google account'. Below the 'Use local account' option are two input fields for email and password, both masked with dots. At the bottom of the form are two orange buttons: 'BACK' and 'NEXT' (with a hand cursor pointing to it). The background of the page is dark with some text like 'Share,' and 'Cooperate' visible.

**Signup**

Please select your method of authentication

☒ Use local account

.....

.....



☐ Use Google account

**BACK** **NEXT**

## 2. Comment créer votre compte OpenIRIS ?

Si vous n'êtes pas affilié  
automatiquement avec un  
organisme, ne créez pas le vôtre !

Merci de sélectionner l'option non-affilié



**Signup**

You must specify your organization to access resources & groups linked to your organization

☐ Select your organization

- Please select -

Organizational email address

(This will become your login/default email address)

☒ Add your organization

Organization full name

Organization short name

- Please select -

- Please select -

Email ending

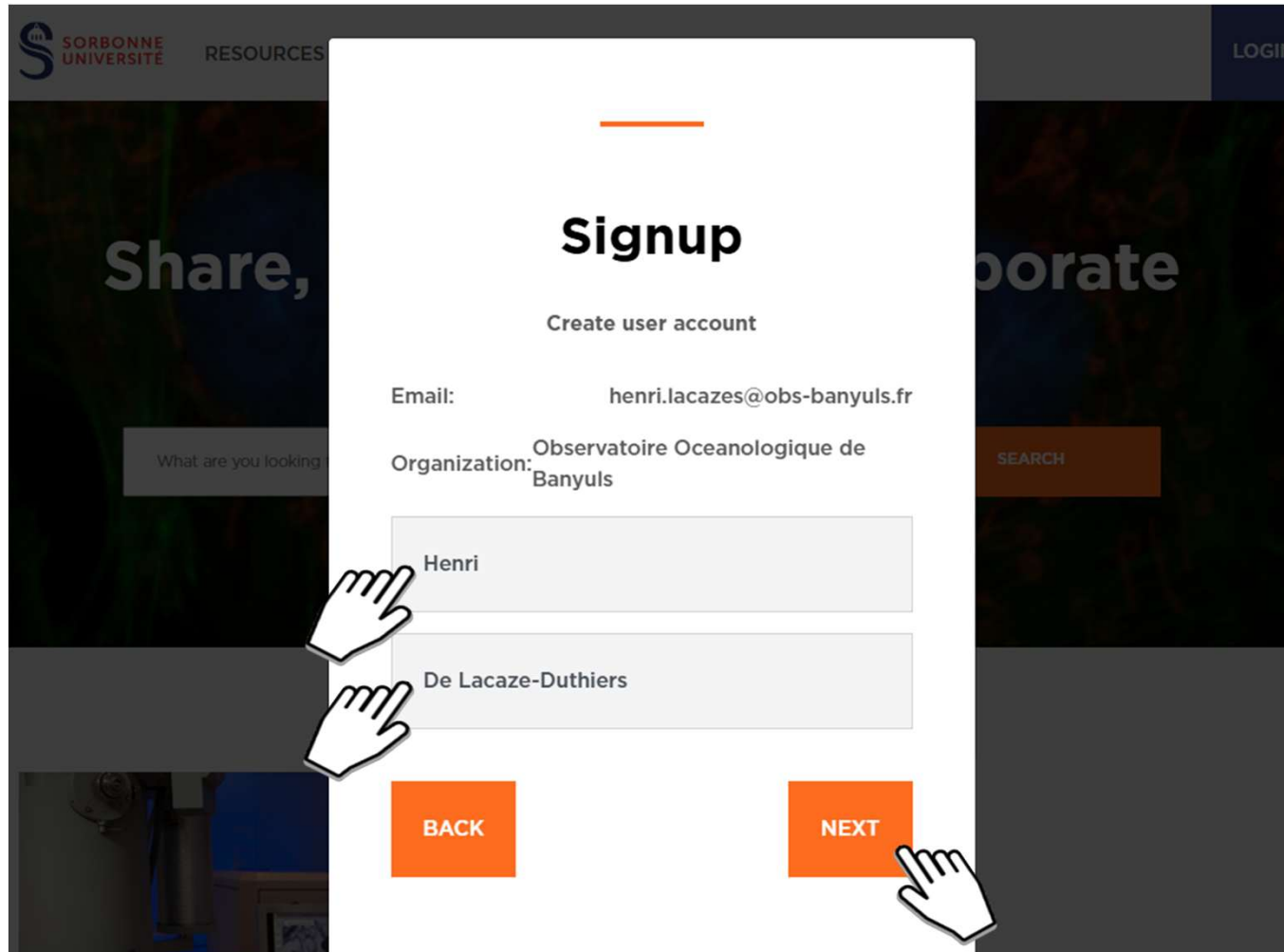
Organizational email address

(This will become your login/default email address)

☒ non-affiliated

BACK NEXT

## 2. Comment créer votre compte OpenIRIS ?



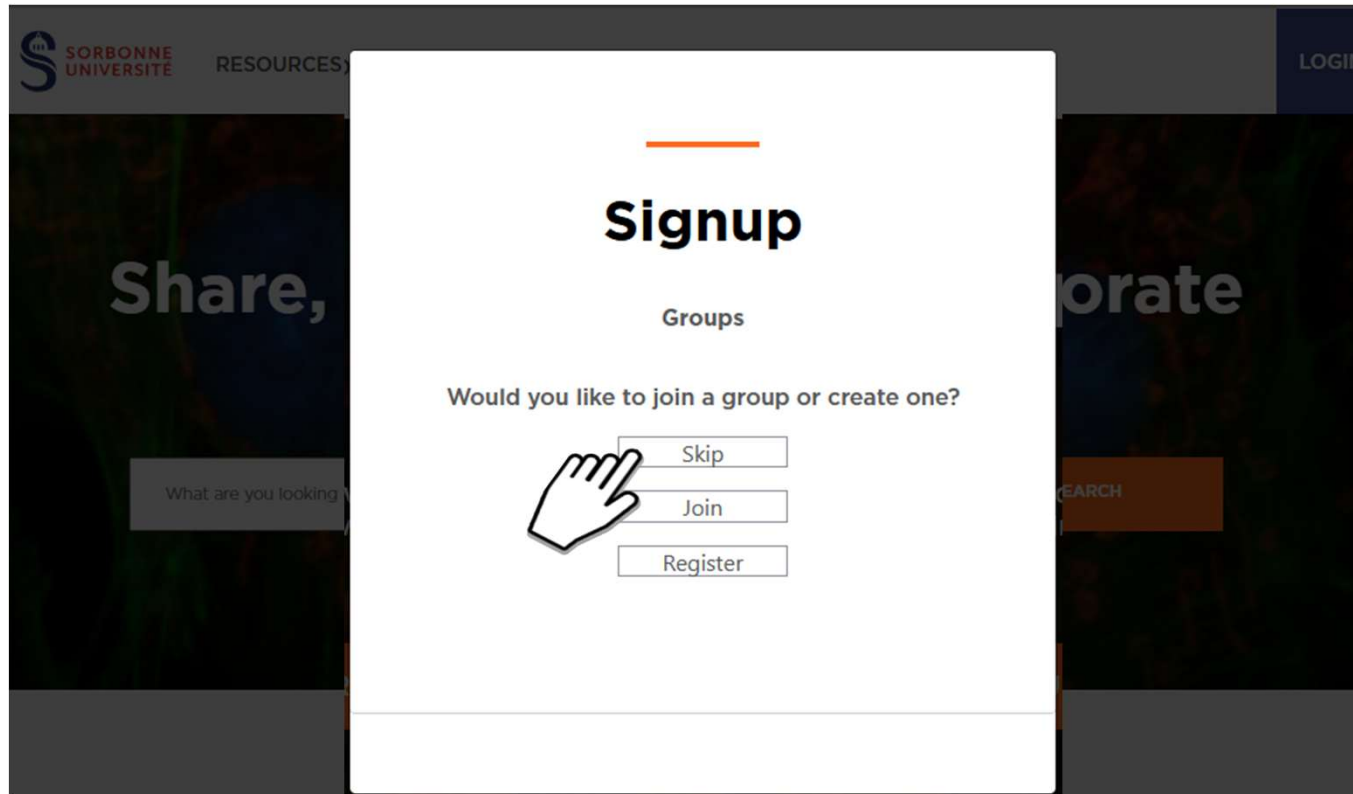
The screenshot shows the 'Signup' page of the OpenIRIS platform. The page is titled 'Signup' with the subtitle 'Create user account'. It features a form with the following fields:

- Email:** henri.lacazes@obs-banyuls.fr
- Organization:** Observatoire Oceanologique de Banyuls
- First Name:** Henri
- Last Name:** De Lacaze-Duthiers

At the bottom of the form, there are two orange buttons: 'BACK' and 'NEXT'. A hand cursor is pointing at the 'NEXT' button. The background of the page is dark with the text 'Share, Collaborate' and a search bar.



## 2. Comment créer votre compte OpenIRIS ?



The screenshot shows the OpenIRIS Signup page. At the top left is the Sorbonne Université logo and the word "RESOURCES". At the top right is a "LOGIN" button. The main heading is "Signup" with a sub-heading "Groups". Below this is the question "Would you like to join a group or create one?". There are three buttons: "Skip", "Join", and "Register". A hand cursor icon is pointing at the "Join" button. The background is dark with some text like "Share," and "orate" visible. There is also a search bar with the text "What are you looking for" and a "RESEARCH" button.

SORBONNE UNIVERSITÉ RESOURCES LOGIN

# Signup

## Groups

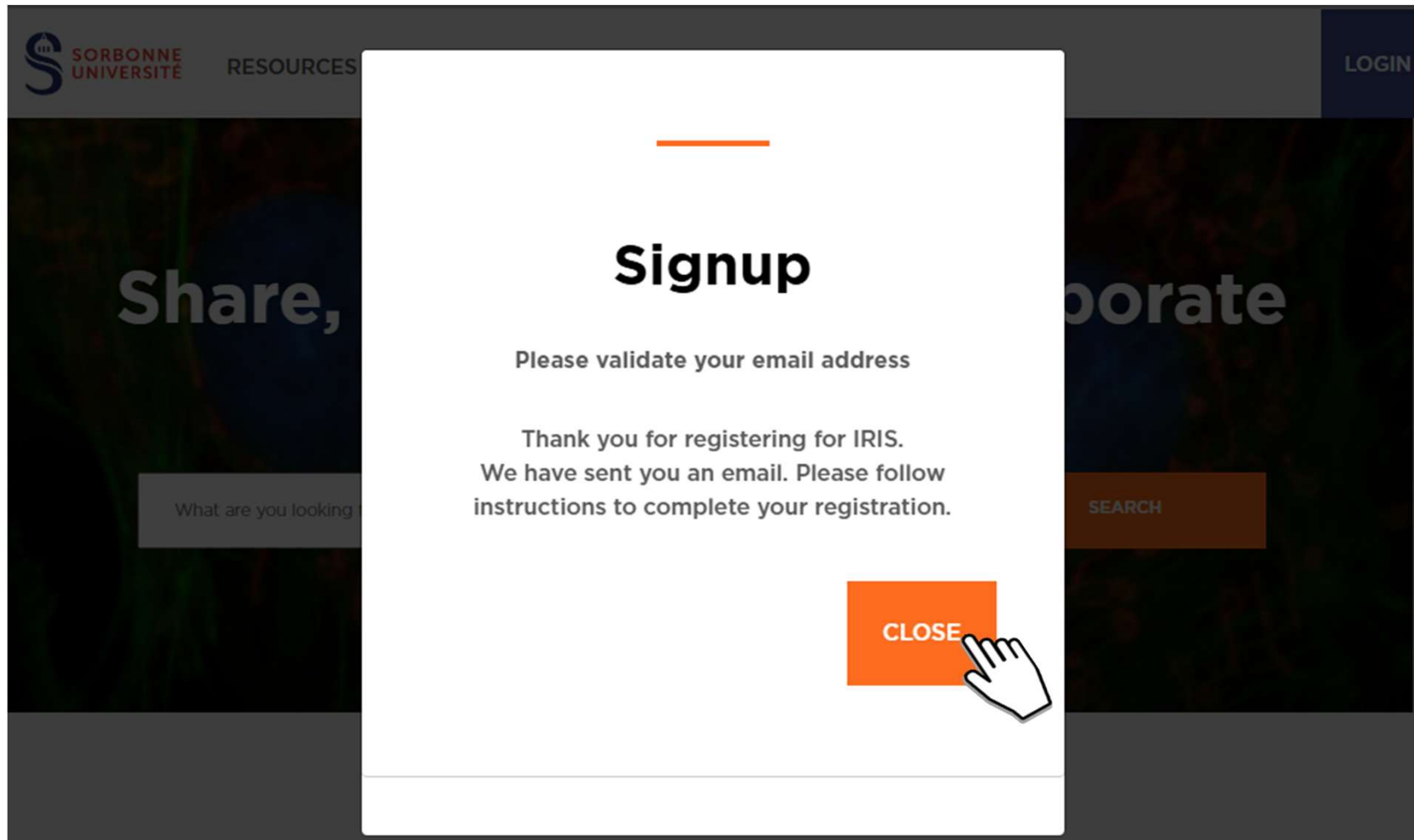
Would you like to join a group or create one?

Skip Join Register

Share, orate

What are you looking for RESEARCH

## 2. Comment créer votre compte OpenIRIS ?



### 3. Guide d'utilisation

#### 1. Rejoindre un groupe

- Vous devez être membre d'un groupe de recherche pour effectuer une réservation -

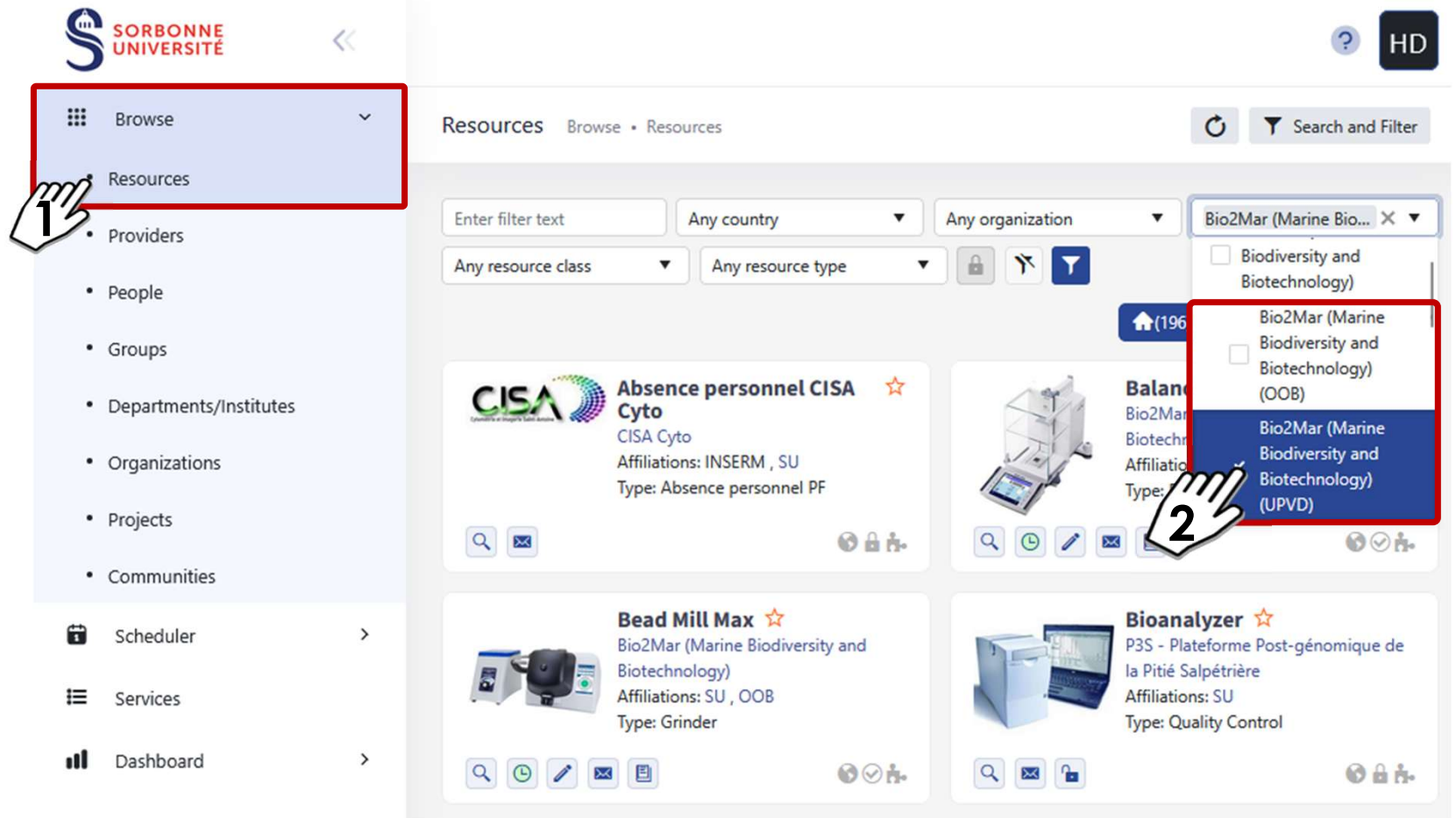
The screenshot shows the openiris.io interface. On the left, a sidebar menu is visible with the Sorbonne Université logo at the top. The 'Browse' menu is expanded, and the 'Groups' option is highlighted with a red box and a hand icon labeled '1'. The main content area shows the 'Groups' page with a search bar and a filter dropdown. The filter dropdown is open, showing 'MSXM' as the selected value, with a hand icon labeled '2' pointing to the 'Filter' button. The search bar on the right has a red box around the search icon and a hand icon labeled '3' pointing to it. The table below shows a list of groups, with the first group being 'Bio2Mar-MSXM-PROMES-DCF (PROMES-DCF)'. The table has columns for Name, Department(s), Organization, and Access. The table also shows pagination controls and a '50' items per page indicator.

## 3. Guide d'utilisation

### 2. Formation aux appareils

Etape 1 / 3

- Vous devez avoir reçu la formation sur chaque appareil validée par les personnels de la plateforme -



The screenshot shows the openiris.io interface. On the left, the Sorbonne Université logo is at the top. Below it, a sidebar menu is visible. A red box highlights the 'Resources' menu item, with a hand icon labeled '1' pointing to it. The 'Resources' menu is expanded, showing a list of categories: Providers, People, Groups, Departments/Institutes, Organizations, Projects, and Communities. On the right, the main content area displays a search bar and filters. A dropdown menu is open, showing a list of resources. A red box highlights the 'Bio2Mar (Marine Biodiversity and Biotechnology) (UPVD)' option, with a hand icon labeled '2' pointing to it. The main content area shows a grid of resource cards, including 'Absence personnel CISA Cyto', 'Bead Mill Max', and 'Bioanalyzer'.

### 3. Guide d'utilisation

## 2. Formation aux appareils

Etape 1 / 3

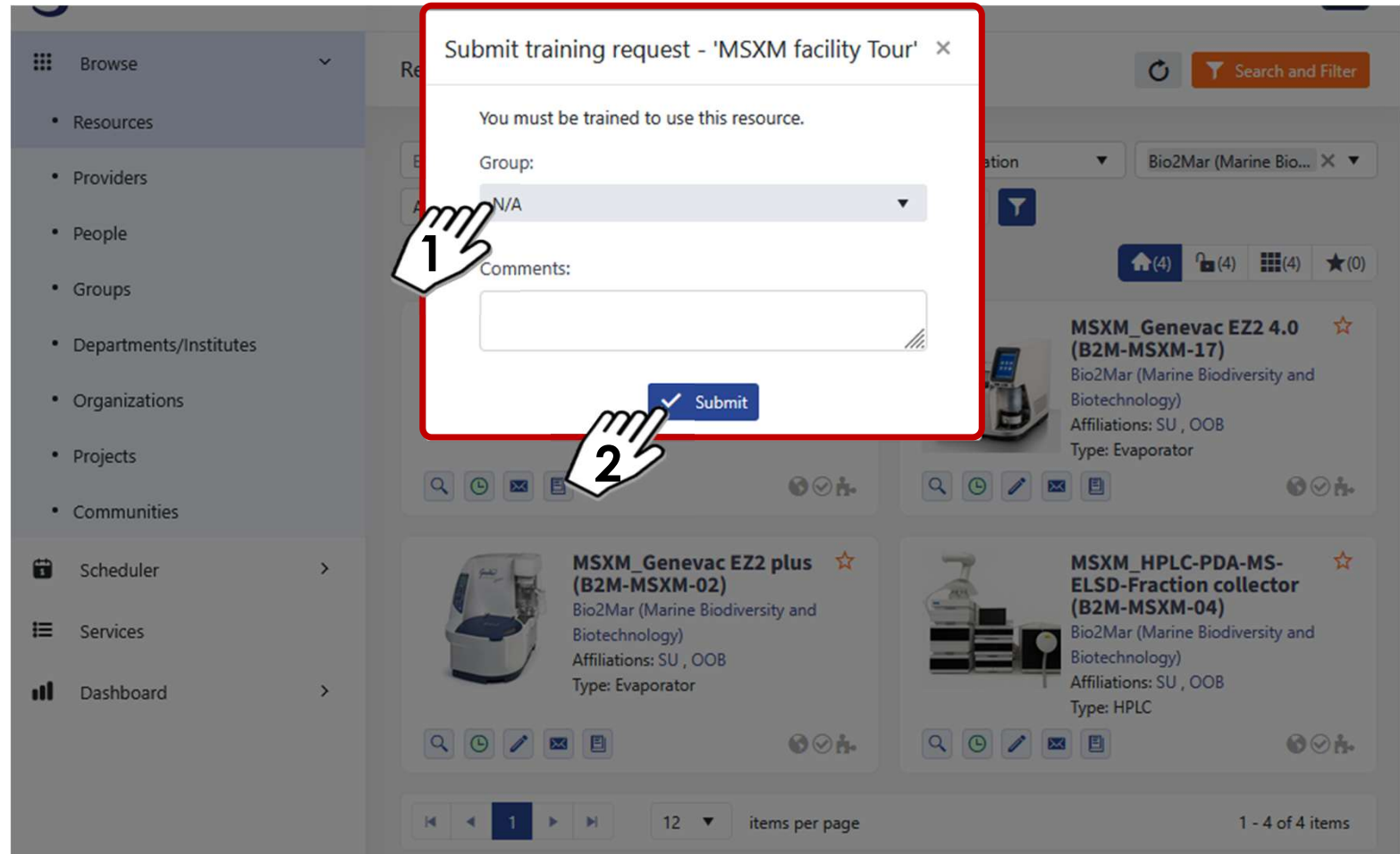
The screenshot displays the openiris.io web application interface. On the left, a sidebar menu is visible with the Sorbonne Université logo at the top. The menu includes a 'Browse' section with sub-items: Resources, Providers, People, Groups, Departments/Institutes, Organizations, Projects, and Communities. Below this are 'Scheduler', 'Services', and 'Dashboard' sections. The main content area is titled 'Resources' and features a search bar and several filter dropdowns: 'Enter filter text', 'Any country', 'Any organization', 'Any resource class', and 'Any resource type'. A 'Search and Filter' button is located to the right of the search bar. Below the filters, there are icons for home (4), lock (4), grid (4), and star (0). The main content area displays a list of resources. The first resource, 'MSXM facility Tour', is highlighted with a red box and a hand cursor. It includes the MSXM logo, the title 'MSXM facility Tour', a star icon, the description 'Bio2Mar (Marine Biodiversity and Biotechnology)', affiliations 'SU, OOB', and type 'Account Creation'. Below the resource card are icons for search, clock, edit, email, and document. The second resource is 'MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17)', which includes an image of the equipment, the title, a star icon, the description 'Bio2Mar (Marine Biodiversity and Biotechnology)', affiliations 'SU, OOB', and type 'Evaporator'. The third resource is 'MSXM\_Genevac EZ2 plus (B2M-MSXM-02)', which includes an image of the equipment, the title, a star icon, the description 'Bio2Mar (Marine Biodiversity and Biotechnology)', affiliations 'SU, OOB', and type 'Evaporator'. The fourth resource is 'MSXM\_HPLC-PDA-MS-ELSD-Fraction collector (B2M-MSXM-04)', which includes an image of the equipment, the title, a star icon, the description 'Bio2Mar (Marine Biodiversity and Biotechnology)', affiliations 'SU, OOB', and type 'HPLC'. At the bottom of the page, there are pagination controls showing '1' of 4 items per page, and a footer with logos for bio2mar, BioPic, and ReMiMed.

### 3. Guide d'utilisation

#### 2. Formation aux appareils

Etape 1 / 3

- Renseignez votre demande de formation avec votre groupe de recherche -



Submit training request - 'MSXM facility Tour' ×

You must be trained to use this resource.

Group: N/A

Comments:

Submit

MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17)  
Bio2Mar (Marine Biodiversity and Biotechnology)  
Affiliations: SU , OOB  
Type: Evaporator

MSXM\_Genevac EZ2 plus (B2M-MSXM-02)  
Bio2Mar (Marine Biodiversity and Biotechnology)  
Affiliations: SU , OOB  
Type: Evaporator

MSXM\_HPLC-PDA-MS-ELSD-Fraction collector (B2M-MSXM-04)  
Bio2Mar (Marine Biodiversity and Biotechnology)  
Affiliations: SU , OOB  
Type: HPLC

12 items per page

1 - 4 of 4 items



## 3. Guide d'utilisation

### 3. Réservez votre appareil

The screenshot shows the openiris.io Scheduler interface. On the left, a sidebar menu is visible with the Sorbonne Université logo at the top. The menu items are: Browse, Scheduler (highlighted with a red box and a hand icon labeled '1'), Timeline, List (Time), List (Day), Bookings, Services, Dashboard, and Admin. The main content area is titled 'Timeline Scheduler • Timeline'. It features a search bar with the placeholder 'Enter filter text', navigation buttons for 'Prev week', 'Prev day', 'Tuesday, December 16 2025', and 'Next day', and a 'Search and Filter' button. Below the search bar, there are two dropdown menus: 'Any provider' (highlighted with a red box and a hand icon labeled '2') and 'Any resource type'. A search results dropdown for 'Any provider' is shown, listing: 'Bio2Mar (Marine Biodiversity and Biotechnology) (all sites)', 'Bio2Mar (Marine Biodiversity and Biotechnology) (OOB)', 'Bio2Mar (Marine Biodiversity and Biotechnology) (UPVD)', 'BioPIC (Biology Platform of Imaging and Cytometry)', and 'Verrerie OOB' (highlighted with a red box and a hand icon labeled '3'). The main area displays a '2100 Bioanalyzer Instrument' with details: 'Bio2Mar (Marine Biodiversity and Biotechnology) (SU, OOB)', contact information, type 'Quality Control', location 'Lab 331 - RNA', and site 'OOB'. At the bottom, a timeline grid shows dates from Monday 01/05 to Sunday 01/11.

## 3. Guide d'utilisation

### 3. Réservez votre appareil

The screenshot displays the openiris.io Scheduler interface. On the left is a sidebar with the Sorbonne Université logo and navigation links: Browse, Scheduler (selected), Services, Dashboard, and Admin. The Scheduler menu is expanded, showing Timeline, List (Time), List (Day), and Bookings. The main content area is titled 'Timeline Scheduler • Timeline' and includes a search bar, filters, and navigation controls. The event 'MSXM facility Tour' is highlighted, showing details like 'Bio2Mar (Marine Biodiversity and Biotechnology) (UPVD)', 'Status: Online', and 'Type: Account Creation'. A timeline view shows a calendar grid with a red box highlighting the date 'Fri 01/09'. A hand icon with an arrow indicates the booking process.


## 3. Guide d'utilisation

### 3. Réservez votre appareil

Resource booking for MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17) ×

**Booking**

User information

Booking for:  

Group: \*





OOB - Lab Creator (OOB) ▼

OOB - Lab Creator (OOB)

Booking info

☐ Email calendar entry

Title:

Start:    End:    ☐ All day event

Repeat:

Never ▼

Comments:

✓ Book

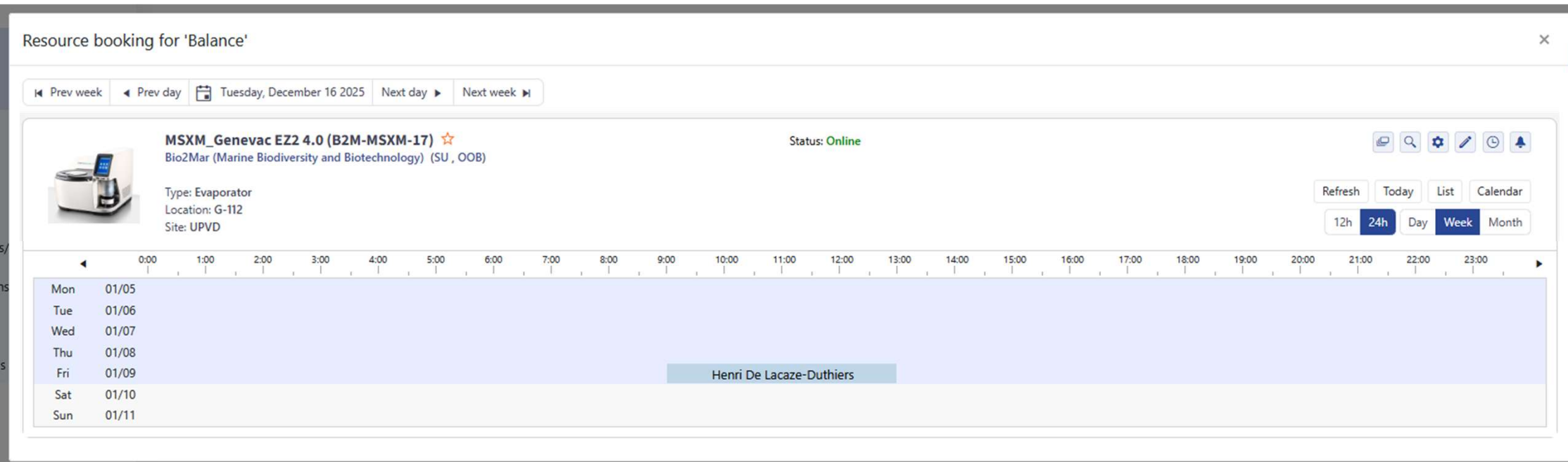
1

2

### 3. Guide d'utilisation

### 3. Réservez votre appareil

- Votre nom apparait sur votre réservation horaire -



### 3. Guide d'utilisation

#### 4. Acceptation des conditions d'utilisation de la plateforme

- Uniquement lors de votre première réservation-

Usage Policy "Bio2Mar (Marine Biodiversity and Biotechnology)"

### Charte d'utilisation plateforme Bio2Mar/ Règlement interne Bio2Mar

Cette charte présente les obligations auxquelles sont tenus les utilisateurs et le personnel de la plateforme Bio2Mar au sein de l'OOB (Observatoire Océanologique de Banyuls sur).

En termes de définition, toute personne qui sollicite les moyens humains et matériels de la plateforme Bio2Mar est soumise à la présente charte.

La plateforme Bio2Mar propose :

- Biodiversité : biologie marine, microorganismes et écosystèmes
- Biomolécules et chimie
- Métabolites Secondaires et environnementale

L'ensemble des informations est disponible sur le site : <http://bio2mar.obs-banyuls.fr>

### Règles de fonctionnement

Tout utilisateur doit accepter les conditions d'utilisation de la plateforme électronique sur la page [iris.science-it.ch](http://iris.science-it.ch). Le tutoriel est en annexe de la charte.

### 8. Remerciements et publications :

La mention des services rendus par la plateforme Bio2Mar doit apparaître clairement sur tout document ou communication présentant des résultats de mesures réalisées sur l'un des équipements de la plateforme.

- Pour remercier l'assistance par le personnel de la plateforme :  

"We are grateful to the Bio2Mar platform (<http://bio2mar.obs-banyuls.fr>) for providing technical help and support"
- Pour remercier uniquement l'accès à la plateforme :  

"We are grateful to the Bio2Mar platform (<http://bio2mar.obs-banyuls.fr>) for providing access to instrumentation"
- Pour un projet collaboratif associant plus directement un ou des membres de la plateforme :  

"We are grateful to XXXX YYYY from the Bio2Mar platform (<http://bio2mar.obs-banyuls.fr>) for providing technical help and support"

**Remerciements dans les articles scientifiques liés à EMBRC-France :**


- Si vous avez bénéficié de moyens liés à EMBRC-France pour vos travaux de recherche, vous devez faire apparaître la phrase ci-dessous dans les remerciements :  


"We thank the technical support of EMBRC-France, whose French state funds are managed by the ANR within the Investments of the Future program under reference ANR-10-INBS-02."

### 3. Guide d'utilisation

#### 5. Modification / suppression de votre réservation

Resource booking for 'Balance' ✕







◀ Prev week ◀ Prev day  Tuesday, December 16 2025 Next day ▶ Next week ▶



**MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17)** ☆  
Bio2Mar (Marine Biodiversity and Biotechnology) (SU , OOB)

Type: Evaporator  
Location: G-112  
Site: UPVD

Status: Online


Refresh Today List Calendar

12h **24h** Day **Week** Month

	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00
Mon 01/05																								
Tue 01/06																								
Wed 01/07																								
Thu 01/08																								
<b>Fri 01/09</b>																								
Sat 01/10																								
Sun 01/11																								

Start: 2026-01-09 09:00  
End: 2026-01-09 13:00  
Type: Regular usage  
Location: Lab 310 - HPLC  
Booked on: 2025-12-16 12:19  
Booked by: henri.lacazes@obs-ban

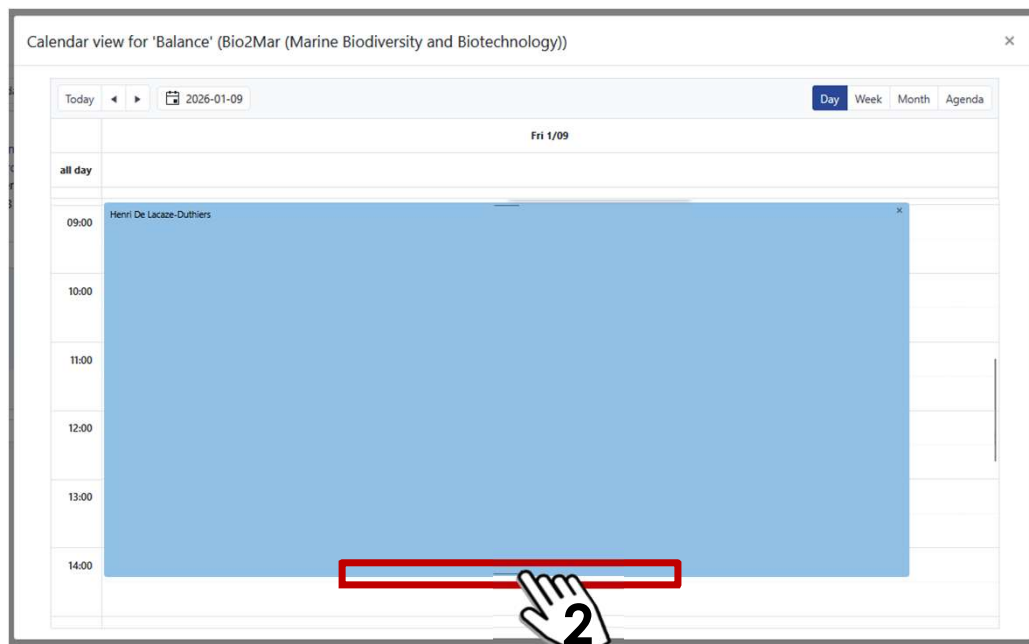
Henri De Lacaze-Duthiers





### 3. Guide d'utilisation

#### 5. Modification / suppression de votre réservation



- Ajuster votre horaire -

OR

- Effacer votre réservation -

Resource booking for MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17)

Booking record

User information

Name: Henri De Lacaze-Duthiers (henri.lacazes@obs-banyuls.fr)

Organization: Observatoire Oceanologique de Banyuls

Group: OOB - Lab Creator

Booking information

Add to calendar

Title:

Start: 2026.01.09 09:00

End: 2026.01.09 14:30

Comments:

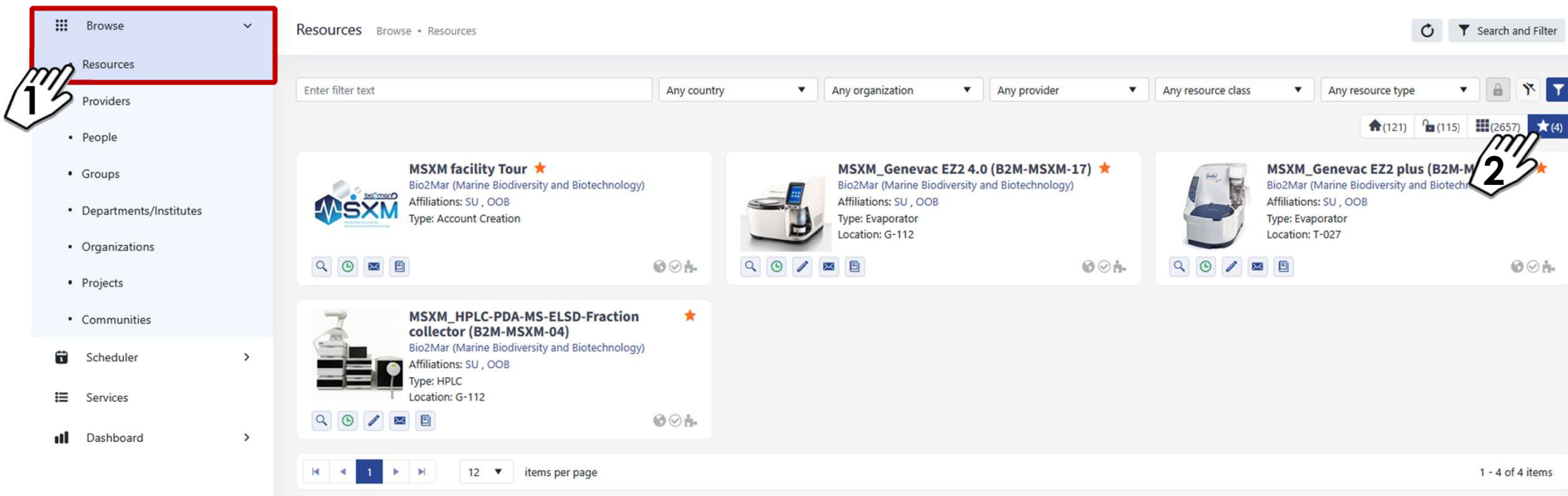
Booked by: Henri De Lacaze-Duthiers (henri.lacazes@obs-banyuls.fr) 2025-12-16 12:19

Updated by: Henri De Lacaze-Duthiers (henri.lacazes@obs-banyuls.fr) 2025-12-16 12:36

Update Delete

## 3. Guide d'utilisation

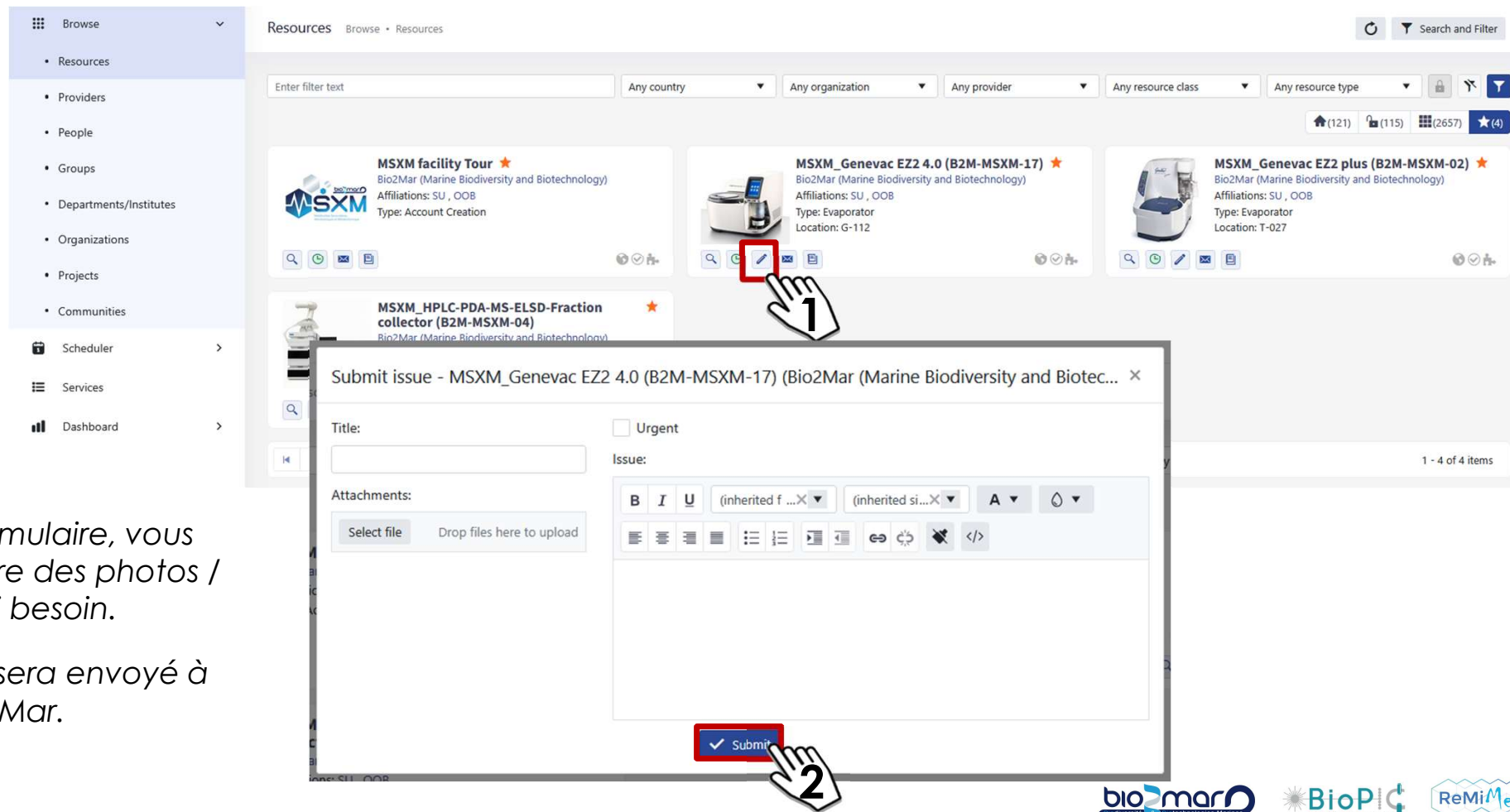
### 6. Sélectionner vos ressources favorites



## 3. Guide d'utilisation

### 7. Soumettre un problème technique

- En cas de dysfonctionnement sur un appareils, vous pouvez soumettre le problème directement sur OpenIRIS -



The screenshot shows the OpenIRIS interface with a sidebar on the left containing navigation links: Browse, Resources, Providers, People, Groups, Departments/Institutes, Organizations, Projects, Communities, Scheduler, Services, and Dashboard. The main area displays a list of resources. The resource 'MSXM\_Genevac EZ2 4.0 (B2M-MSXM-17)' is highlighted, and a hand icon with the number 1 points to the edit icon in its card. Below this, a 'Submit issue' form is open, showing fields for Title, Issue, and Attachments. A hand icon with the number 2 points to the 'Submit' button at the bottom of the form.

Remplir le formulaire, vous pouvez joindre des photos / documents si besoin.

Un message sera envoyé à l'équipe Bio2Mar.

### 3. Guide d'utilisation

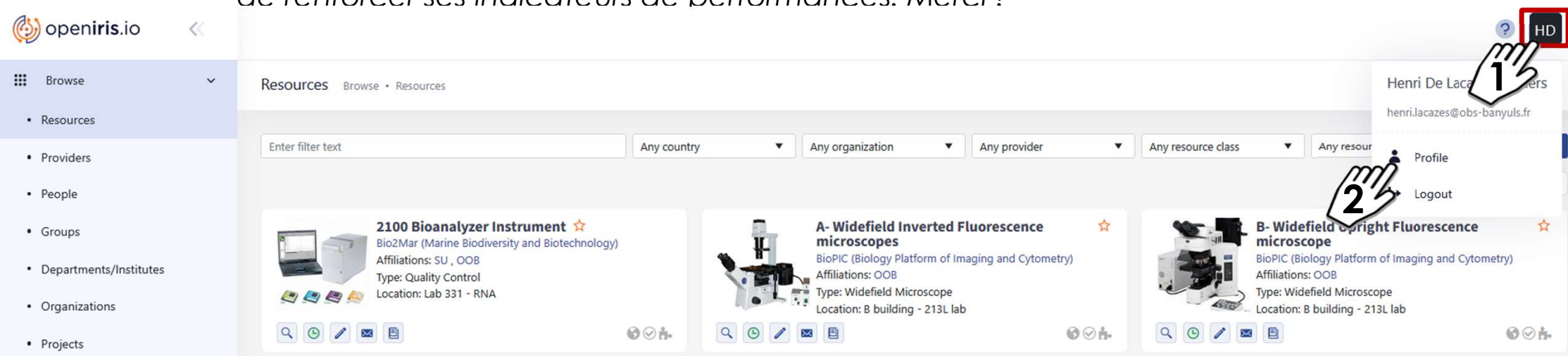
#### 8. Utilisation des Qrcodes

- Des Qrcodes sont présents sur chaque appareil  
Vous pouvez les utiliser si vous avez oublié de réserver -



#### 9. Association de votre numéro ORCID

- OpenIRIS peut scanner les bases de données ouvertes pour associer vos publications à votre compte OpenIRIS. Ceci permet à la plateforme de renforcer ses indicateurs de performances. Merci !

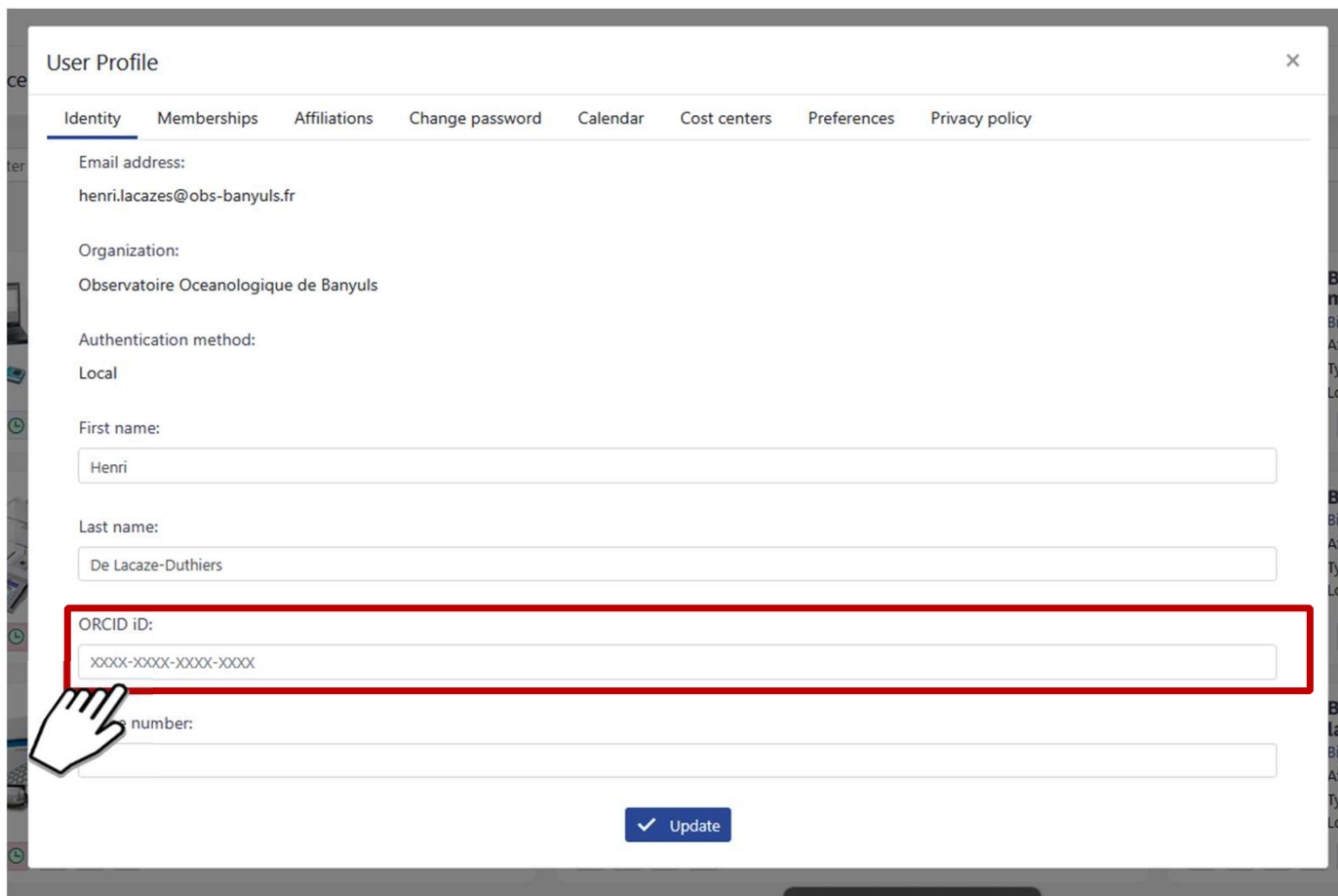


The screenshot shows the OpenIRIS web interface. On the left is a navigation menu with options: Browse, Resources, Providers, People, Groups, Departments/Institutes, Organizations, and Projects. The main content area is titled 'Resources' and includes a search bar and several filter dropdowns (Any country, Any organization, Any provider, Any resource class, Any resource). Below the filters are three resource cards:

- 2100 Bioanalyzer Instrument** (starred): Bio2Mar (Marine Biodiversity and Biotechnology), Affiliations: SU, OOB, Type: Quality Control, Location: Lab 331 - RNA.
- A- Widefield Inverted Fluorescence microscopes** (starred): BioPIC (Biology Platform of Imaging and Cytometry), Affiliations: OOB, Type: Widefield Microscope, Location: B building - 213L lab.
- B- Widefield Upright Fluorescence microscope** (starred): BioPIC (Biology Platform of Imaging and Cytometry), Affiliations: OOB, Type: Widefield Microscope, Location: B building - 213L lab.

On the right, a user profile dropdown is open, showing the user's name 'Henri De Laca' and email 'henri.lacazes@obs-banyuls.fr'. Hand icons indicate steps: '1' points to the user profile icon, and '2' points to the 'Profile' link in the dropdown menu.

#### 9. Association de votre numéro ORCID



User Profile

Identity Memberships Affiliations Change password Calendar Cost centers Preferences Privacy policy

Email address:  
henri.lacazes@obs-banyuls.fr

Organization:  
Observatoire Oceanologique de Banyuls

Authentication method:  
Local

First name:  
Henri

Last name:  
De Lacaze-Duthiers

ORCID iD:  
XXXX-XXXX-XXXX-XXXX

number:

✓ Update





asu.openiris.io



Cofinancé par  
l'Union européenne

